



**INTERAGENCY COMMUNICATIONS
INTEROPERABILITY SYSTEM
JOINT POWERS AUTHORITY
SPECIAL MEETING OF THE GOVERNANCE BOARD
GLENDALE POLICE DEPARTMENT
131 N. ISABEL ST., GLENDALE, CA 91206**

PLEASE TURN OFF CELLULAR

FEBRUARY 2, 2017

1. BUSINESS AGENDA – 11:30 am

The meeting was called to order by Chair Goldman at 11:38am.

a. Roll Call

Beverly Hills – Absent
Burbank – Jim Compton
Com Net – Doug Murray
Glendale – Theresa Goldman
Culver City – Dave White
Montebello – Dan France
Pasadena – Seaton King
Pomona – Michael Ellis
Santa Monica – Al Venegas

b. The Agenda for the February 2 Special Governance Board Meeting was posted on January 30, 2017 on the I-C-I System Web Site and the Bulletin Board outside Glendale City Hall.

2. ORAL COMMUNICATIONS

- No cards

3. REPORTS - INFORMATION

a. Reports Regarding Changes in Project Status from Previous Month

Beverly Hills – Absent
Burbank – No report
Com Net – No report
Glendale – No report
Culver City – Dave White reported that they are currently in the middle of P25 upgrade, which will be completed in two weeks. He thanked the City of Burbank for lending them their frequency for a year to fix their bus problem.
Montebello – Late
Pasadena – No report
Pomona – No report
Santa Monica – Al Venegas was pleased to inform the members that Santa Monica had accomplished several installations of equipment within 6 weeks, covering the prime site and remote sites, establishing connectivity to remote and master sites. He acknowledged the great job of Eric Uller and his team, and also thanked Jim Compton and City of

Burbank who are instrumental to the success of this project, which he said was a huge undertaking.

b. Report from Technical Committee

Jim Floyd reported the following topics discussed during the Technical Committee meeting on January 12, 2017: Denis Marin, consultant from Pegasus Telecom, is leaving the area and will be replaced by Ray Grimes; Glendale working on getting Genesis out of RNI and working on fixing other applications issues; Motorola working on little loop and MPLS; Montebello's P-25 is coming late spring, with possibly 3 additional sites; Ted Pao reported updates on LA-RICS LMR progress; Sierra Madre would like to add roaming on Com-Net area; they had strange behavior in couple of units in Covina PD, which might be caused by cloned IDs; updates on East San Gabriel Valley and Santa Monica system expansion project; Montebello is still experiencing some tailgating issues, which is still under investigation; proposal on potential ownership of Juniper hardware at One Wilshire by the ICI System were also discussed for the board's consideration; and lastly, Mr. Floyd informed the panel that upcoming Technical Committee meetings will be held to different venues due to scheduling issues.

c. Report on Status of P-25 Migration Project

Director Edey discussed that as reported by Chief White, Culver City is at the brink of being P-25 and that they are continuing the work with Montebello, which is the last of the 10 existing system cells that needs to be migrated (11 and 12 cells for Santa Monica and Torrance are already being built with P-25). He stated that they have gathered enough funding for Montebello to not only stabilize their system and cover their new prime site, but also to expand them to 12 channel pairs. Director Edey stressed that being the last piece of the whole system and being situated essentially in the core of LA County and surrounded by many municipalities, it is paramount to get Montebello on board with the rest of ICI System as quickly as possible. He recognized Chief France's incessant hard work to accomplish this significant goal.

d. Report on Status of Washington DC Delegation

Director Edey introduced Washington DC Lobbyist, Jamie Jones, to the panel. He explained the critical role Mr. Jones plays during the board's annual Washington DC delegate trip, especially now as transitions are occurring to new leadership and administrators. He informed the board that they are presently working on their itinerary for the coming visit to the Capitol, which will be on May 15th through May 18th. Director Edey requested the panel to submit their respective city's representatives to the delegate trip for timely and proper planning.

e. Report on Status of Big Loop Microwave Project

The Director informed the board that he had received the cost estimate to migrate all connectivity of the Big Loop. He stated that no grant funding is currently budgeted to cover the substantial cost, but it will be included in next year's SHSGP Grant application; the project will therefore be stalled until such funding becomes available. In the interim, Director Edey imparted that current developments on Montebello P-25 migration and system expansion, as well as Culver City and North Beverly Hills possible connection to fiber optics to One Wilshire will have tremendous impact on alleviating the Big Loop connectivity issues. As for its maintenance cost, he stated that it is currently being incurred by ICI System. He said that they are carefully assessing how to fairly divide its maintenance funding among member cities and agencies that are using the loop as primary connectivity. He explained that this cost is not designed to be sustained by ICI JPA.

4. CONSENT ITEMS

a. Approval of the Minutes for the December 1, 2016 Regular Meeting

Motion to approve the minutes was made by: Culver City Second by: Pomona

Beverly Hills – Absent

Burbank – Aye
Com Net – Aye
Glendale – Aye
Culver City – Aye
Montebello – Late
Pasadena – Aye
Pomona – Aye
Santa Monica – Abstained
6–in favor, 1- Late, 1-Absent, 1-Abstained

5. ACTION ITEMS

- a. Discussion on 2015-2016 Annual Audit Report
 - 1. Motion to Receive and File Annual Audit Report

Motion to receive and file annual audit report made by: Pomona Second by: Pasadena

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
Glendale – Aye
Culver City – Aye
Montebello – Late
Pasadena – Aye
Pomona – Aye
Santa Monica – Aye
7- In favor, 1- Late, 1- Absent

- b. Discussion of 2016-2017 Mid-Year Budget Status
 - 1. Motion to Receive and File Mid-Year Budget Status Report

Motion to receive and file mid-year budget report made by: Montebello Second by: Burbank

Beverly Hills – Absent
Burbank – Aye
Com Net – Aye
Glendale – Aye
Culver City – Aye
Montebello – Aye
Pasadena – Aye
Pomona – Aye
Santa Monica –Aye
8- In favor, 1- Absent

- c. Discussion of Revised 5-Year Budget Projection
 - 1. Motion to Receive and File 5-Year Budget Projection
 - Revisions to be made after further discussion on Item d.1. Procurement of Fiber Connectivity Technology
- d. Discussion on Procurement of Fiber Connectivity Technology
 - 1. Motion to Approve Sole Source Procurement of Fiber Connectivity Technology
 - To be agendaized to ICI System Technical Committee Special Meeting on February 9, 2017.

6. BOARD MEMBER COMMENTS

Beverly Hills – Absent

Burbank – No comment

Com Net – No comment

Glendale – Chair Goldman thanked the staff for meeting and lunch preparation.

Culver City – No comment

Montebello – No comment

Pasadena – No comment

Pomona – No comment

Santa Monica – No comment

7. STAFF COMMENTS

- No comment

8. ADJOURNMENT – The meeting was adjourned at 12:49 pm.

Next Regular Meeting: will be held
Thursday, March 2, 2017 at 1:00 pm
Glendale City Hall
613 East Broadway, Glendale, CA 91206