



**Interagency Communications Interoperability System**

Joint Powers Authority

613 East Broadway, Suite 200, Glendale, California 91206-4391

(818) 548-4844 FAX (818) 547-6740

Theresa Goldman  
*Chair*

David S. Keetle  
*Vice Chair*

Don Wright  
*Executive Director*

Dana M. Cordova  
*Secretary*

Bob Elliot  
*Business Manager*

**INTERAGENCY COMMUNICATIONS  
INTEROPERABILITY SYSTEM  
JOINT POWERS AUTHORITY**

**MINUTES OF THE  
SPECIAL MEETING  
OF THE GOVERNANCE BOARD  
GLENDALE CITY COUNCIL CHAMBERS  
JUNE 29, 2011**

**1. REGULAR BUSINESS AGENDA**

Chair Goldman called the meeting to order at 1:08 p.m.

a. Roll Call

Beverly Hills – Theresa Goldman

Burbank – Greg Simay

Culver City – Chris Sellers

Glendale – Ray Edey

Montebello – Dominic Hebert

Pasadena – absent

Pomona – Dave Keetle

The Agenda for the June 29, 2011, Special Meeting was posted on June 27, 2011, on the Bulletin Board outside Glendale City Hall.

**2. ORAL COMMUNICATIONS**

None

**3. REPORTS - INFORMATION**

a. Reports Regarding Changes in Project Status from Previous Month

No agencies reported changes to their system.

b. Report from Technical Committee

Steve Hronek, Chair of the Technical Committee reported that they met in June; items discussed were the addition of Azusa & Glendora, there is sufficient capacity to handle the additions.

Claremont and Laverne both have channels; Claremont licensed theirs over the last six months. The Irwindale Race Track would like an additional site; additional channels would be able to handle all five agencies. Mr. Hronek will get the maps requested by Vice Chair Keetle to him by end of July.

Kudos to Gordon Arnold from Pasadena; he compiled the “shovel ready” projects, using the format from Culver City, the most current list has projects that are in the half million to million dollar range. Governance Board Member Edey thanked Mr. Arnold for a job well done.

MEMBERS

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The Orange County Sheriff's Department had a failure on their radio system in May, the training procedure for instances like this did not work well for them. Mr. Hronek has asked the Technical Committee to come up with a plan for testing and a time frame of what will happen if there is a failure on the ICIS system. He has also asked someone from the OC Sheriff's Department to address the Governance Board regarding their outage. Mr. Hronek is suggesting that the agencies dispatch managers attend the August meeting for informational purposes.

### c. Report from Legislative Committee

Ms. Lianne McGinley informed the Governance Board that the House of Representatives passed three appropriation bills, Agriculture, Homeland Security, and Military Construction-VA. Also, the House has begun consideration of the Defense bill, and the Appropriations Committee has marked the Financial Services and Energy-Water Development bills.

House and Senate leaders have been meeting with Vice President Biden but now the discussions have reached a stalemate regarding the debt ceiling, it has been requested that President Obama participate.

Thank you letters have been sent as a follow up from the Washington DC trip, also finalizing letters of support for HR 607, D Block bill.

Legislation Committee is working out details on a demonstration event in August 2011 with Representatives Bass and Waxman. Governance Member Simay requested that Representative Laura Richardson also be included in the demonstration.

### d. Report regarding LA RICS

Governance Board Member Simay gave a brief report on the LA RICS meeting; most of discussion is about the problem with Motorola and the RFP.

Chair Goldman, Governance Board Member Edey and Executive Director Wright met with Sheriff Lee Baca for two hours; the intent of the meeting was to clarify what ICIS's purpose is to the region and to LA RICS, the Independent Cities and how they can all work together.

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## 4. CONSENT ITEMS

### a. Approval of the Minutes for the June 2, 2011 Regular Meeting

A motion was made to approve the minutes of the regular June 2, 2011 meeting as presented.

Motion – Culver City

Second – Glendale

6-0-1 (Montebello abstain)

## 5. ACTION ITEMS

### a. Discussion Regarding SHSGP Grant Funded Site in Pomona.

During the 2009 SHSGP grant application period, ICIS applied for two grants (radio site equipment and microwave) both were awarded to the City of Glendale due to the SHSGP process of not allowing Joint Powers Authorities to participate as grant recipients.





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The Technical Committee reviewed several factors along with challenges in identifying a site location. Their recommendation was that a new site be placed at a recently developed City of Claremont owned facility that was secure and protected. The site was made available free of charge and substantially increases the coverage of the Eastern edge of the ICIS system.

This will involve hardware being installed at two sites in Pomona also the development of the new site in Claremont. When completed all three sites will operate as a system and augment the ICIS network as a whole.

In order to complete this project a three part agreement between ICIS and the cities of Glendale and Pomona needs to be established. The agreement will address several issues related to ownership and maintenance.

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Vice Chair Keetle requested that start and end dates be included in the agreement

A motion was made authorizing the ICIS Chair to enter into an agreement between ICIS and the cities of Glendale and Pomona.

Motion – Burbank

Second - Culver City

6-0-0 (Pasadena absent)

#### b. Discussion Regarding Claremont Site

Executive Director Wright updated the Governance Board regarding the new facility being developed by City of Claremont as part of the SHSGP funded upgrade to the Pomona cell.

Opening discussions with Chief Paul Cooper of the Claremont Police Department have yielded a preliminary agreement to allow ICIS to house its equipment at the site rent free or for as little as \$1.00 (one dollar) per year for an initial term of 10 (ten) years.

Note that this agreement will not be brought back to the Board for their approval and signature (as noted at the end of the Executive Director's report).

A motion was made to allow Executive Director to enter into an agreement with the City of Claremont regarding the site and equipment

Motion – Pomona

Second – Glendale

6-0-0 (Pasadena absent)

#### c. Discussion Regarding Contract with Motorola for Master Site Monitoring or Maintenance

Executive Director Wright is requesting the Governance Board approve the contract for the Master Site maintenance between the JPA and Motorola.



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For FY 2011/2012, the Master Site monitoring and maintenance contract price is \$99,229.56; this includes additional software security features that will provide updates on a more regular basis. This is a considerable increase in the annual cost of maintenance but it will assure us that the system is made as secure as possible from potential cyber attacks. The cost of this increase will be from funds that have been set aside for "communications maintenance" in the budget.

Governance Board Member Sellers asked if there was a possibility of consolidating agencies into one contract; Executive Director Wright is looking into this situation with Motorola.

A motion was made to enter into contract for the Master Site maintenance between the ICIS JPA and Motorola.

Motion – Glendale

Second - Pomona

6-0-0 (Pasadena absent)

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d. Discussion Regarding Contract with Motorola for Hauser Peak Monitoring and Maintenance

Executive Director Wright explained that since 2005 the ICIS owned equipment at Hauser Peak has been maintained through a contract annually from July to June between Motorola and the ICIS JPA. The renewal of the contract this year is \$17,826.36, a slight increase of 3% over last year, which is a product of normal inflation.

A motion was made to renew the contract for Hauser Peak maintenance between the ICIS JPA and Motorola.

Motion – Pomona

Second – Culver City

6-0-0 (Pasadena absent)

**6. BOARD MEMBER COMMENTS**

Board Member Hebert of Montebello stated that LAIMPACT is no longer on their system.

**7. STAFF COMMENTS**

Executive Director Wright reiterated that LAIMPACT is getting minimal use out of ICIS; therefore the decision was made by them to not continue using the system.

**8. ADJOURNMENT**

The meeting adjourned at 2:25 p.m.